COX Business Services CONVENTION CENTER

PAYMENT FORM

SMG An SMG Managed Facility

THIS FORM MUST ACCOMPANY ALL ORDERS

- Payment in full must be submitted with order prior to deadline in order to receive discounted rates.
- All orders received without payment, after deadline or on-site will be charged standard rates.

Order Summary

Please list totals from appropriate order forms.

Electrical Service _____ Telephone Service _____

Internet Service _____ Other

_____ _____

GRAND TOTAL $_____

Payment Method

☐ **CHECK:** **Please make check for full amount payable to 'SMG.'** Checks must be drawn on a U.S. funds account.

☐ **CREDIT CARD:** For your convenience this form will be accepted as authorization for the order listed above as well as any additional costs incurred on-site as a result of orders placed at the Service Desk by your representative(s). These charges may include charges incurred by the Cox Convention Center on behalf of the exhibitor, including but not limited to shipping charges. Please provide complete credit card information below.

☐ VISA ☐ MASTERCARD ☐ AMERICAN EXPRESS Expiration Date: _____

Account Number: _____ Security Code: _____

Cardholders Name: Print _____

Sign _____

Billing Address: _____

City/State/Zip: _____

Show name: _____ Date: _____

Company name: _____ Booth #: _____

Address: _____ City: _____ State: _____ Zip: _____

Ordered by: _____ Phone#: _____

Please submit along with payment and order forms to:
Cox Convention Center
One Myriad Gardens
Oklahoma City, OK 73102
Phone # (405) 602-8500 Fax # (405) 602-8505